



Please complete your proposal using our online grants management portal (instructions located on the foundation’s website). This PDF is for informational purposes only.

APPLICATION OVERVIEW INFORMATION

Requested Amount

Project Title (or General Support if the entire organization’s work is aligned with the program area for which you are applying)

Project/Program Summary (Limit 50 words)

Year Organization Founded

Project Start Date

Project End Date

Total Annual Organization Budget

Total Project/Program Budget (if applicable)

Program Area

Grant Geographic Service Area

Grant Age Group Served

NARRATIVE QUESTIONS

1. Please provide an overview of your organization, its history, mission, types of programs/services provided, and the total number of unduplicated people served each year. (250 words)
2. Describe the program(s) for which you are seeking funding. Please be sure to include the number of middle school youth served each year, demographics including the percent eligible for free- and/or reduced-price lunch (or another relevant indicator of poverty status), the structure of the programs (e.g. how often and where sessions occur, and for what duration), and the curriculum used. How does your program nurture positive adult-youth and peer relationships, and support active and experiential learning? (750 words)
3. Please tell us more about your outcomes for the program(s) focused on middle school youth, including: (500 words)
 - a. What outcomes you seek in the program(s).
 - b. How you measure your progress in reaching these outcomes and how you make program adjustments as necessary.
 - c. Actual program outcomes from last fiscal year.

MIDDLE SCHOOL YOUTH SUCCESS – New Applicants

4. Are you collaborating with any partners on this work? If so, which ones? How do your programs align with the work of similar agencies in the area, and how are your programs different? (250 words)
5. Please describe how your staff and board reflect the diversity of the communities you serve. (200 words)
6. What additional information would you like to share to enhance our knowledge of your organization’s work and/or the needs of the communities you serve? (250 words)
7. Please list the salaries and titles of the organization’s three highest paid employees.
8. Please list the percentage of the organization’s total revenue that the following categories below make up:

Category	Percent of Total Revenue
Government	
Earned Income	
Corporate and Foundation grants	
Individual Contributions	
Board Contributions	
Other	

9. Please provide the total board contribution budgeted for the current fiscal year, and the percentage of board members making donations.

DOCUMENTS TO UPLOAD (Please note that all documents must be uploaded as PDFs)

1. Most recent annual audited financial statements (or financial statements for the last completed fiscal year if audited financial statements are not available). (Required)
2. Income and expense projections for current operating budget. Please list all major categories of income including government support, earned income, corporate and foundation grants, and individual and board contributions. (Required)
3. Program/project budget (If applicable)
4. List of committed and pending grants for the agency (and, if applicable, the project). Please provide names of foundations and corporations as well as grant amounts, and note if they are committed or pending. (Required)
5. Board of Directors List (Required)