CRESCENT PORTER HALE FOUNDATION

TRANSITIONAL SUPPORT

Please complete your proposal using our online grants management portal (instructions located on the foundation's website). This PDF is for informational purposes only.

APPLICATION OVERVIEW INFORMATION

Requested Amount

Project Title

Project Summary (Limit 100 words)

Year Organization Founded

Project Start Date

Project End Date

Total Annual Organization Budget

Total Project Budget

Program Area

Grant Geographic Service Area

Grant Age Group Served

NARRATIVE QUESTIONS

1. Please provide a brief overview of your organization, its history, and mission; and briefly describe each of its programs and services. (250 words)
2. How many clients are served annually, including number of unduplicated clients? (750 words)
3. State the main purpose of this funding request. (50 words)
4. What are the goals and objectives of your organization's programs and how do you evaluate progress made toward those goals? (500 words)
5. List the salaries and titles of the organization's three highest paid employees
6. List the percentage of the organization's total revenue that the following categories below make up:

Category	**Percent of Total Revenue**
Government	
Earned Income	
Corporate and Foundation grants	
Individual Contributions	
Board Contributions	
Other	

7. Total board contribution budgeted for the current fiscal year, and the percentage of board members making donations.

DOCUMENTS TO UPLOAD (Please note that all documents must be uploaded as PDFs)

1. Most recent annual audited financial statements (or financial statements for the last completed fiscal year if audited financial statements are not available). (Required)
2. Income and expense projections for current operating budget. Please list all major categories of income including government support, earned income, corporate and foundation grants, and individual and board contributions. (Required)
3. Program/project budget (If applicable)
4. List of committed and pending grants for the agency (and, if applicable, the project). Please provide names of foundations and corporations as well as grant amounts, and note if they are committed or pending. (Required)
5. Board of Directors List (Required)